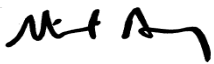


Children's Services Department: Service Plan 2017/18

HAMPSHIRE YOUTH JUSTICE PLAN (as required under s40 (1) of Crime and Disorder Act 1998)

| | |
|------------------------------|--|
| Service: | Hampshire Youth Offending Team |
| Service manager/lead: | Jayne Shelbourn-Barrow, Head of Service |
| Chair of YOT Board |  Stuart Ashley Assistant Director (Children & Families) |

Introduction

This plan is required in statute, submitted to the Youth Justice Board annually. It is the sixth strategic youth justice plan for Hampshire Youth Offending Team (HYOT), which was formed on 1st April 2012 following the disaggregation of Wessex YOT. This plan also comprises the youth offending service plan required for Hampshire County Council's Children's Services department. It sets the strategic direction and key priorities for HYOT in 2017/18. This year, the Youth Justice Plan is required by 30th July 2017. Following the General Election a new Secretary of State for Justice was appointed. However to date there have been no announcements in respect of youth justice, so the contents of this plan may need to change and adapt over the coming year.

Summary of Achievements and review of 2016/17:

- Maintained performance across the national indicators, with further reductions in first time entrants
- Continued to develop the triage panels to enable better out of court decision making
- Maintained support and referral to the successful evidence based Wessex Dance Academy
- Delivered three Break for Change (adolescent to parent violence) programmes in conjunction with and funding from OPCC Arts strand
- Embedded the PYP policy into practice and established information and intelligence meetings with Police safer neighbourhood teams.
- Continued to deliver and develop the content of 'Learning Lessons' workshops based on recent Critical Learning Reviews, delivered to all staff.
- Maintained good performance and service delivery during a planned service review and resulting service restructure which is now complete.
- Commended in the JTAI inspection domestic abuse in December 2016.
- Following post inspection action plan significant improvement in timeliness of assessments and reviews.
- Continued partnership with the Willow team (MET/CSE) with regular management attendance at their nominations and team meetings.
- Maintenance of high data protection standards ensuring that all staff have access to a secure locked bag, file logs and operational key lock safes.
- Ongoing Implementation of keeping safe at work practices including home visit assessments and staff check in process.
- The third Summer Arts College project took place in August 2016 with 4 young people achieving their Bronze Arts Award. Funding has been secured to run a new Summer Arts College project in July 2017 with a focus on Mental Health through the use of poetry and photography.
- HYOT achieved the RSQM (Restorative Solutions Quality Mark) for RJ. Press release announcing this was in May 2016.

Major in year changes to service delivery

Following the full service review, the restructuring of Hampshire YOT was completed which included Youth Crime Prevention staff coming under YOT line management from 1 December 2016. The YCP staff remain part of the early help offer in Hampshire but the day to day management now resides with YOT.

The anticipated budget reduction from the YJB grant did not take place, resulting Hampshire YOT commencing the 2017/18 budget year in a healthy position with no further immediate service changes planned.

The launch of Assetplus was delayed from 2016 and the teams have been working hard to train staff for full implementation from 1 July 2017.

The Head of Service (Alison Smailes) went on secondment in September 2016 with interim management arrangements put in place. The secondment was extended leading to the appointment of a temporary Head of Service from May 2017.

Innovative or promising practice

HYOT continue to support the Wessex Dance Academy in partnership with Hampshire County Council and Hampshire Cultural Trust. We have delivered three Break4Change programmes and continue to provide Rapid English support, (now Communicate). HYOT Restorative Justice Programme continues to develop and there are case studies evidencing the positive impact this is having. The ongoing development of the triage panels with the police help to make better informed decisions about out of court disposals. We have delivered two Harmful Sexual Behaviour Intervention Training events in partnership with CAMHS which continue to be revised after each session

Partnership response to inspection reports published in the past 12 months

HYOT was involved in the Joint targeted Area Inspection (JTAI) of the multi-agency response to domestic abuse. The report highlighted the following strengths of the YOT:

- The work of the YOT is well integrated into the partnership

- Assessments in the YOT as well as the impact of domestic abuse on the child are well analysed and understood. They lead the appropriate provision of targeted interventions including the use of parenting support, restorative justice and some sensitive one-to-one work with children and young people.
- The YOT ... works well with the police; for example, through the triage process and the flagging of young domestic abuse instigators.

Structure and Governance

HYOT partnership provides youth justice services for the county of Hampshire. The role of YOTs, under the Crime and Disorder Act 1998, is to prevent offending and reoffending by children and young people. Under the 1998 Act, four agencies (the local authority, police, probation and health), in addition to a grant from the Youth Justice Board, contribute to the finance, resource and staffing of the YOT. HYOT is supported and overseen nationally by the Youth Justice Board for England and Wales, a non departmental public body which is sponsored by the Ministry of Justice. Locally, HYOT is accountable to, and governed by, the HYOT Management Board. The Board consists of representatives from the four statutory agencies (Hampshire County Council Children's Services, Hampshire Constabulary, Hampshire Clinical Commissioning Groups and the National Probation Service), along with representatives from the Office of the Police and Crime Commissioner, Community Safety partnerships/district councils, HMCTS, Housing, Public Health and the voluntary sector. The Head of Service for HYOT is line managed by the Assistant Director of Children's Services (Stuart Ashley) who is also the current Chair of the Management Board.

HYOT is structured into four area teams for local delivery, with countywide functions being managed centrally. The four area teams cover:

North West (district council areas of Basingstoke and Deane and Test Valley north)

South West (district council areas of Eastleigh, New Forest, Winchester and Test Valley south)

North East (district council areas of Rushmoor, Hart and East Hants)

South East (district council areas of Fareham, Gosport and Havant).

The countywide services of Restorative Justice, Parenting and Employment, Training and Education are managed by a central manager. The 'prevention arm' of HYOT is the Youth Crime Prevention Team (YCP) who have a close link to the new Family

Support Service and early help hubs in Hampshire. YCP work is currently funded jointly from the HYOT partnership budget (via a proportion of the YJB grant), Children's Services and a grant from the Police and Crime Commissioner (which previously came direct from the Home Office).

Under a strategic five year partnership with the Isle of Wight Council, Hampshire Children's Services have managed the island's Children's Services (social care and education) since July 2013. This arrangement included the YOT from October 2013. HYOT's Head of Service therefore line manages the Isle of Wight YOT's Team Manager and the Island's Team Manager and Assistant Team Manager form part of a joint management team with Hampshire YOT. The Isle of Wight YOT retains a separate Management Board and is directly accountable to the Isle of Wight Council through its elected members. The Chair for both Hampshire and Isle of Wight Boards is the same (Assistant Director of Children's Services).

HYOT's Board oversees and monitors the performance of the YOT against both the national and local indicators on a quarterly basis, including YJB requirements and conditions of grant such as compliance with secure estate placement information, completion of national standards audits and the review of all Critical Learning incidents which come through the Board in the first instance with an annual summary being provided in addition by the Head of Service. An annual report of quality assurance activity and progress/outcomes is also received by the Board.

HYOT has a strong commitment to improving and developing its safeguarding practice. The Head of Service sits on the Hampshire Safeguarding Children Board and attends 2 sub group (Workforce development, serious case review group). All of the other LSCB sub groups are attended by a YOT manager. In addition, HYOT has strong links with the Willow team (Child Sexual Exploitation/Missing, Exploited, Trafficked) Team and is an integral part of the Hampshire Missing Exploited Trafficked Group. HYOT received positive feedback at the recent Section 11 audit interviews.

Resources and Value for Money

HYOT partnership has a current revenue budget of circa £3.7m (both cash and staffing resource from partners) with approximately 67.5fte staff. Appendix One provides an overview of the HYOT funding for 2017/18. The Youth Crime Prevention budget is £565k with 16 staff. The largest percentage of HYOT partnership's funding and resource is contributed by Hampshire Children's Services (50%), followed by the Youth Justice Board (30%), probation (6%), police (6%), health (2%) and other (6%). Hampshire Constabulary and the five Hampshire Clinical Commissioning Groups contribute their resource through staffing (four police offices with oversight of a designated sergeant, and two Child and Adolescent Mental Health Nurses with a half time health team lead respectively), whilst Hampshire Children's Services and the Youth Justice Board

contribute in cash. The National Probation Service has revised and from 2017 is providing four probation staff and a contribution to non-staffing costs. The YOT Management Board oversees the partnership budget. The separate Youth Crime Prevention budget is currently funded by a Police and Crime Commissioner grant (42%), Hampshire YOT's contribution from the Youth Justice Board grant (36%) and Hampshire Children's Services (22%).

An overview structure chart of the whole of HYOT is attached in Appendix 2 – this is a new structure from 16/17 following a service review and restructure, resulting in an estimated £235K saving from the 16/17 budget. B7 and B8 returns to the Youth Justice Board detail staffing by agency, and staffing and volunteers by gender and ethnicity as required

As is the case nationally, the number of young people the YOT works with continues to decrease in number, meaning that caseloads are reducing. However, the complexities of those children in the system are well documented nationally, and replicated locally by our health needs analysis and Community Safeguarding and Public Protection Incidents. Despite decreasing numbers, we continue to require a skilled team of multi-agency practitioners who can use evidence based interventions that respond to current needs and risk displayed by those children who are on the edge of, or who come into the Criminal Justice System. Furthermore with YCP officers now being managed by the YOT since December 2016, we are seeing increased demand for prevention / lower level interventions which is already placing pressure on the YCP officers.

Partnership Arrangements

In addition to the safeguarding partnership arrangements mentioned in the Structure and Governance section above, HYOT has strong links with Hampshire's Supporting Troubled Families Programme (STFP), and is represented within all ten local co-ordination groups; the Head of Service is a member of the STFP management steering group. The Head of Service sits on the Hampshire Children's Trust Board (with team and assistant team managers representing HYOT within the Locality Children's Partnerships and community safety partnership arrangements), on the 'Care Matters' Corporate Parenting Board (with team managers supporting sub groups) Representing the four pan Hampshire YOTs (Hampshire, Portsmouth, Southampton and Isle of Wight) the Head of Service is a member of the Local Criminal Justice Board, the MAPPA Strategic Management Board and the Hampshire Constabulary Youth Strategy Governance Board.

As noted above, Hampshire Children's Services entered into a five year partnership with the Isle of Wight Council in July 2013, becoming responsible for the management of Children's Services on the island. In line with these arrangements, HYOT took

on the management of the Isle of Wight YOT in October 2013. As a result, the Head of Service is also embedded into the specific partnership arrangements of the Isle of Wight, including as a member of the LSCB and chairing one of its sub groups. HYOT currently commissions one service, relating to the statutory provision of appropriate adults for children in police custody. This contract has just been re-tendered, with HYOT leading on a joint tender with HCC procurement colleagues which collaborated with Isle of Wight, Southampton and Portsmouth YOTs along with Hampshire, Southampton and Portsmouth Adult Services and Hampshire Constabulary. This was in an attempt to enable a consistent and efficient service across the whole geographical area that provides a quality service to both children and vulnerable adults and is value for money, making best use of reducing partner resources.

HYOT meets its duty under 'Prevent' in collaboration with partners. This duty is monitored under both the safeguarding board and a pan- Hampshire Prevent Board of which a lead team manager for Prevent in HYOT is a member. Hampshire Children's Services have a Prevent Strategy and action plan, alongside a training strategy, of which HYOT is a part (currently a multi-agency self assessment Prevent audit is being collated). All YOT staff and volunteers have completed the Prevent e-learning training and will undertake WRAP training alongside Children Service's colleagues. Several HYOT staff/managers are WRAP Trained Trainers. HYOT collaborates with Southampton, Portsmouth and the Isle of Wight Youth Offending teams to ensure representation and involvement within regional County Lines (Gang and Serious Youth Violence) forums and the Hampshire Serious and Organised Crime agenda.

Risks to future delivery against the Youth Justice measures

The overarching risks to future delivery for HYOT can be summarised in the following significant areas:

- (i) Future reduction in financial and other resource – any further reductions in finance or resource from partners will present a risk to future service delivery. Hampshire as a local authority is planning to make further efficiency savings required up to 2020 and the future of the youth justice grant is uncertain. There has been no announcement following the appointment of a new Secretary of State for Justice.
- (ii) Maintenance of Prevention and 'non-statutory' work – HYOT Management Board is committed, in principle, to maintain the non statutory 'prevention arm' of the YOT. The proven benefit of early intervention and diversion, along with the continued decrease in first time entrants, has reduced the need for more costly statutory interventions. However, if the

OPCC grant is reduced/ceased and if there is further pressure on the HYOT partnership budget, the funding for prevention would be seriously compromised. The risk is then in a potential increase in the statutory caseload for YOT.

- (iii) Management capacity under pressure due to IOW YOT partnership – Due to service reviews across both YOTs over the past two years, the manager posts left have wider spans of accountability and areas of responsibility than they had before; for Hampshire this includes key responsibilities on the Isle of Wight.
- (iv) An increase in reoffending – as the cohort size of children we are working with decreases, but the risks and needs of these children continues to be complex and demanding, we need to constantly ensure we are using interventions that are appropriate for and achieve the best outcomes.

The above risks, whilst testing, will be mitigated by:

- (i) Continued development, through the HYOT Management Board, of the strategic links with all partners around an understanding of shared outcomes which can be achieved jointly. Maximising opportunities (for example, parenting pathways with Barnardo's, Children's Services Innovation Fund volunteering and other streams, potential Partners in Practice, Supporting Troubled Families Programme). Robust financial planning that accommodates the demand and resource implications from 2017, consideration of ways of working with the Isle of Wight YOT to increase capacity and improve performance across both YOTs.
- (ii) Ensure continued good communication with the Police and Crime Commissioner and his office, highlighting those areas of effective and evidence based practice used by HYOT and Youth Crime Prevention which contribute to the Police Crime Plan objectives. Embedding the triage decision making panels with police partners and the role of the police officers within HYOT. Continuing to develop strong links with the Family Support Service Hubs and the early help offer and Supporting Troubled Families Programme.
- (iii) Continued strong relationship with Children's Services at all levels, especially in relation to the offending of children looked after, remands, resettlement and accommodation for those aged 16 plus. Effective use of all levels of management including the Assistant Team Manager roles and the joint Performance and Quality Assurance Co-ordinator post which sits across both YOTs.

- (iv) Develop further the YOT's quality assurance framework and better use of local data to understand trends and patterns, enabling co-ordination, and using evidence based approaches together with partners to help children and young people stop offending.

Section A: service priorities

Guidance on priorities is provided within the service planning toolkit.

| Priority no. | Priority description | Which corporate and departmental priorities does this link to? (e.g. CYPP1 - see priorities list below) |
|--------------|--|---|
| 1 | Ensure readiness for and plan, respond and deliver within the available reducing resources, youth justice services that maximise opportunities through partnerships. | HCC1, SH3, SH4, CYPP1, CYPP2, CYPP3, CYPP4, CYPP5 |
| 2 | Continue to improve performance in line with performance framework | HCC1, SH4, CYPP2, CYPP4, CYPP5 |
| 3 | Implementation of AssetPlus and closely monitor impact on timeliness | CYPP1-5 |
| 4 | Improve and develop partnerships with Health (including public health) and the Office of the Police and Crime Commissioner and new PCC (regarding prevention and Restorative Justice practice notably) | HCC1, HCC2, SH1, SH3, SH4, CYPP1, CYPP2, CYPP4 |
| 5 | Continue to improve the quality assurance framework within HYOT and ensure the views of children, parents and victims are involved in improving the quality of our services | SH3, SH4, CYPP4 |
| 6 | Maintain the 'business as usual' partnership with the Isle of Wight YOT; explore further models of delivery both strategically and operationally, that will benefit and enhance performance and outcomes of both YOTs. | SH3, SH4 |

Priorities list:

| Corporate aims | | Shaping Hampshire priorities | | Children and Young People's Plan 2015-18 priorities | |
|----------------|--|------------------------------|---|---|--|
| HCC1 | Hampshire safer and more secure for all. | SH1 | Health and wellbeing: improving health and wellbeing for all | CYPP1 | <p>Outcome - Be healthy</p> <p>Priorities:</p> <ol style="list-style-type: none"> 1. Employ strategies with all agencies to promote emotional wellbeing and good mental health. 2. Promote healthy weights and physical activity. 3. Promote health and wellbeing in pregnancy and childhood. 4. Promote access to health services for vulnerable groups of children and young people. 5. Continue to work to reduce the rate of teenage conceptions among girls aged 15-17. 6. Reduce and tackle substance misuse. |
| HCC2 | Maximising wellbeing. | SH2 | Economy: Promoting economic prosperity and protecting the environment | CYPP2 | <p>Outcome - Stay safe</p> <p>Priorities</p> <ol style="list-style-type: none"> 1. Improve awareness of and responsiveness to Child Sexual Exploitation (CSE). 2. Reduce the number and improve responses to children who go missing from home or care. 3. Help children and young people understand how to keep themselves safe (recognising grooming, cyberbullying), thereby reducing the possibility of children entering risky behaviour. 4. Work to reduce the incidence of domestic violence and its impact on children. |
| HCC3 | Enhancing our quality of place. | SH3 | Communities: Working with communities to enhance local services | CYPP3 | <p>Outcome – Enjoy and achieve</p> <p>Priorities</p> <ol style="list-style-type: none"> 1. Increase the proportion of children attending good or outstanding schools. 2. Continue to improve educational outcomes for disadvantaged children, especially those in care, those eligible for free school meals, those with special educational needs and those who belong to specific black and minority ethnic groups that do not do as well as children in other groups. 3. Examine ways in which we can better engage with the independent schools sector in Hampshire. |

| Corporate aims | | Shaping Hampshire priorities | | Children and Young People's Plan 2015-18 priorities | |
|----------------|--|------------------------------|---|---|--|
| | | | | | 4. Target support to parents who need help with their children's education. |
| | | SH4 | Efficiency: delivering high quality, cost-effective public services | CYPP4 | <p>Outcome – Make a positive contribution</p> <p>Priorities</p> <ol style="list-style-type: none"> 1. Reduce offending and reoffending by young people. 2. Promote the meaningful participation of all children and young people. 3. Promote wider partnership with providers of varying youth services including district, town and parish councils and the voluntary sector. 4. Promote Rights, Respect and Responsibilities (UN Convention on the Rights of the Child), to help children become responsible citizens, understand and promote their own rights and their responsibilities, and respect the rights of others. 5. Promote the range of local activities provided by the voluntary and community sectors including National Citizen Service and Duke of Edinburgh's Award in order to allow children and young people to participate in activities beyond the school day. |
| | | | | CYPP5 | <p>Outcome – Achieve economic wellbeing</p> <p>Priorities</p> <ol style="list-style-type: none"> 1. Increase the number of young people in education, employment and training, including those that are Care Leavers. 2. Provide and develop opportunities for young people through apprenticeships and internships. 3. Promote access to high quality careers information, advice and guidance. 4. Work with two Local Enterprise Partnerships (LEP) to ensure that the development of young people's skills for employment have a high priority. 5. Support Hampshire (Troubled) Families Programme to deliver change for identified children and their families with multiple problems including parents/carers not in work and children not attending school. |

Section B – delivery section

The delivery section sets out the key activities that need to take place in order to achieve the service priorities. All activities should be delivered within agreed budgets and levels of workforce. Success measures are used to assess progress against activities and priorities.

Further guidance on establishing activities, success measures and targets is provided in the service planning toolkit, available online at:

<http://intranet.hants.gov.uk/childrens-services/pandp.htm>

Note - The full details within this delivery section will form the basis of the content of local area and functional team plans with Hampshire YOT and are not contained here. The plans will be revised, reviewed and adapted throughout the year, especially in light of the Taylor Review and any further changes or reductions to the HYOT budget. The main focus this year is to continue to achieve good performance whilst stabilising the service in the aftermath of the current service review and resulting changes to staffing.

| Priority no. | Activity | Lead officer | Success measure | Baseline 2017 | Target (or target date) 2017/18 | Performance update section (to be completed at quarterly intervals, when requested by Planning & Performance Mngr) | | |
|--------------|---|----------------------------------|---|---------------|---------------------------------|--|------------|------------|
| | | | | | | Current data | RAG rating | Commentary |
| 1 | To include: <ul style="list-style-type: none"> - Develop links with new Family Support Service Hubs - Understanding and monitoring the impact Triage panels on reoffending rates - Ongoing financial monitoring and planning with management board once further funding/direction known. | HOS with managers and HYOT Board | Attendance of YCP at EHH meetings and data collation around EH cases with YCP involvement. Reduction in reoffending rates / analysis of impact | N/A | 100% involvement in EHH process | | | |

| Priority no. | Activity | Lead officer | Success measure | Baseline 2017 | Target (or target date) 2017/18 | Performance update section (to be completed at quarterly intervals, when requested by Planning & Performance Mngr) | | |
|--------------|---|---|--|---|---|--|------------|------------|
| | | | | | | Current data | RAG rating | Commentary |
| 2 | <p>To include:</p> <ul style="list-style-type: none"> - HYOT HMIP Action Plan actions - Reduce the number of first time entrants into the youth justice system (measured by rate of first time entrants to the youth justice system per 100,000 young people aged 10-17) - Reducing reoffending (measured by number of reoffenders who reoffend within a 12 month rolling cohort) - Reducing the number of children and young people in custody (measured by number of custodial sentences per 1,000 young people aged 10-17). - Develop performance / distance travelled measures for YCP interventions | HOS and managers with HYOT Board partners | All actions on HMIP Action Plan completed. | <p>Rate of 218 at 2015-16 year end</p> <p>38.1%</p> <p>19 at 2015-16 year end</p> | <p>Rate of <200 at 2016-17 year end</p> <p><36%</p> <p>16 at 2016-17 year end</p> | | | |

| Priority no. | Activity | Lead officer | Success measure | Baseline 2017 | Target (or target date) 2017/18 | Performance update section (to be completed at quarterly intervals, when requested by Planning & Performance Mngr) | | |
|--------------|--|--|--|---------------|---------------------------------|--|------------|------------|
| | | | | | | Current data | RAG rating | Commentary |
| 3 | <ul style="list-style-type: none"> - Monitor the implementation of Assetplus following go live date of 1st July, including impact on timeliness as a result of new processes - Ensuring any gaps identified, issues with processes are resolved. - Pilot the short format for Community Resolutions. | HOS, and leads Karen Golden and Juliette Harcourt with HYOT Trained Trainers | <p>New processes embedded with no long term impact on timeliness.</p> <p>Ongoing training and exception reporting business as usual</p> <p>Decision made with regards to continued use</p> | N/A | Update Sept 17 | | | |

| Priority no. | Activity | Lead officer | Success measure | Baseline 2017 | Target (or target date) 2017/18 | Performance update section (to be completed at quarterly intervals, when requested by Planning & Performance Mngr) | | |
|--------------|--|--|--|---------------|---|--|------------|------------|
| | | | | | | Current data | RAG rating | Commentary |
| 4 | <p>To include-</p> <ul style="list-style-type: none"> - update HYOT health needs analysis in 2016/17 - review of mental health provision within YOT - Continued development of relationship with new PCC and his office via LCJB and other forums • Undertake pilot on sexually harmful behaviour in New Forest area and feedback to HYOT on proposals to include review of HSB training pathways in continued partnership with CAMHS. | HOS, Chair of HYOT Board, Health Team Leader | <p>Fully staffed and functioning health team working with children and young people on identified well being, emotional and mental health needs, updated understanding of health needs of current HYOT cohort</p> <p>Ongoing support of PCC to achieve joint aims in preventing offending and offering restorative interventions. Continued reduction in first time entrants (see priority 2 above)</p> <p>Report to HYOT Jan 2018 with clear recommendations for way forward.</p> | N/A | <p>Report to HYOT Jan 18</p> <p>Report to HYOT April 18</p> | | | |

| Priority no. | Activity | Lead officer | Success measure | Baseline 2017 | Target (or target date) 2017/18 | Performance update section (to be completed at quarterly intervals, when requested by Planning & Performance Mngr) | | |
|--------------|---|--|--|---------------|---------------------------------|--|------------|------------|
| | | | | | | Current data | RAG rating | Commentary |
| 5 | <ul style="list-style-type: none"> - Continue Participation and Diversity(PaD) group and the associated annual action plan - Revise and update the HYOT Quality Assurance framework in light of AssetPlus, including new suite of reports. | Managers/ Performance and QA Co-ordinator. | <p>PaD group action plan delivered and reported to HYOT Board – evidence of the views of children and young people have been incorporated into service delivery.</p> <p>Evidence in annual Quality Assurance report that QA activity and improved performance (e.g. assessment reviews).</p> | N/A | March 2017 | | | |
| 6 | <p>To include:</p> <ul style="list-style-type: none"> - Joint training (e.g. learning lessons workshops) - Joint management work (e.g. on the continued update and development of policies and procedures for both YOTs) - Exploration of governance functions and future options. | Managers and HYOT Board/Chair | Increased management capacity and maximise opportunities to streamline any further processes or activities | N/A | March 2017 | | | |

Section C – Impact checklist

The impact checklist is based on a series of 'yes/no' questions, designed to assess whether service planning has considered and/or addressed risks; communication needs; and statutory requirements concerning equalities, community safety and biodiversity/sustainability. Further guidance is provided within the service planning toolkit, available online at: <http://intranet.hants.gov.uk/childrens-services/pandp.htm>

| Key questions | | Yes/No or N/A |
|---|--|---------------|
| (a) Risk management (full guidance on all aspects of risk management is available online at: http://intranet.hants.gov.uk/childrens-services/risk-and-business-continuity-management/cs-riskmanagement.htm): | | |
| 1 | Are there any risks to relating to the activities in your service plan? | Yes |
| 2 | If so, are measures in place to eliminate or reduce any unacceptable risks to an acceptable level? If no, please see the Children's Services risk management toolkit, available online at the above link. | Yes |
| 3 | Are contingency plans in place (if needed)? If no, please see the Children's Services risk management toolkit, available online at the above link. | N/A |
| 4 | Are there adequate resources to deliver the contingency plan? If no, please discuss with your line manager. | N/A |
| (b) Communications and participation: | | |
| 5 | Does your service need any communications support? (e.g. internal or external awareness raising, promotional campaigns etc.) If yes, please contact the Children's Services Communications Lead, Diana Leahy (01962 847368) | No |
| 6 | Does your service plan include activities that will involve children, young people and families in planning, delivery and monitoring? Advice and guidance on participation is available from the Participation Team, | Yes |
| (c) Equality and diversity (full guidance is available online at: http://intranet.hants.gov.uk/childrens-services/equalitiesdiversity.htm): | | |
| 7 | Does your service plan include activities that will improve equality of access, particularly for those with 'protected characteristics'? (see below) | Yes |
| 8 | Will the activities in your service plan have a positive impact on any of the groups of 'protected characteristics'? (see below) | Yes |

| Key questions | | Yes/No or N/A |
|---|--|---------------|
| 9 | <p>Will any groups of 'protected characteristics' be disadvantaged by the activities within your service plan, or unable to use your service? (see below)</p> <p>If yes, then a full Equality Impact Assessment should be completed. Guidance is available online at the above link.</p> | No |
| (d) Community safety (further information is available online at: http://intranet.hants.gov.uk/saferhampshire.htm): | | |
| 10 | Does your service plan include any activities that will reduce crime and disorder, or make it easier to prevent, or help to make people feel safer? | Yes |
| (e) Biodiversity and sustainability (further information is available online at: http://intranet.hants.gov.uk/sustainability/sustain-board.htm): | | |
| 11 | Will the activities in your service plan help to reduce the County Council's impact on the environment, or help the Authority to adapt to climate change? (e.g. by reducing energy consumption) | N/A |

Protected characteristics (Equality Act 2010): The public sector equality duty covers eight protected characteristics:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership are covered, but only for the need to eliminate unlawful discrimination (aim 1 of the general duty)
- Race
- Pregnancy and maternity
- Religion or belief
- Gender
- Sexual orientation

Hampshire County Council is also committed to reducing inequalities between rural and urban areas of the county. Although not a statutory requirement, it is good practice to consider activities that will improve equality of access for people in rural areas.

The general equality duty (Equality Act 2010): Public bodies must have *due regard* to the need to:

1. eliminate unlawful discrimination; harassment; and victimisation and other conduct prohibited by the Act;
2. advance equality of opportunity between people who share a protected characteristic and those who do not; and
3. foster good relations between people who share a protected characteristic and those who do not.

The general duty applies to public authorities (including schools) **and** private/voluntary organisations carrying out functions on behalf of a public authority (either commissioned, or funded through grants). The duty applies to all work, including services, policy making, employment, procurement and decision making.

Appendix 1 – HYOT Budget

Hampshire County Council Funding Streams

Partner Contributions

| | |
|-----------------------------|---------------|
| Hampshire County Council | 49.99% |
| - Youth Justice Board Grant | 29.73% |
| - Police | 6.03% |
| - Probation | 5.98% |
| - Health | 2.26% |
| - Other | 6.01% |

Total budget available

100

| Current Budget Contribution | In Kind Contribution from Partners | TOTAL CONTRIBUTION |
|-----------------------------|------------------------------------|--------------------|
| £'000 | £'000 | £'000 |
| 1,856 | 0 | 1,856 |
| 1,104 | 0 | 1,104 |
| | 224 | 224 |
| 20 | 202 | 222 |
| | 84 | 84 |
| 223 | | 223 |
| 3,203 | 510 | 3,713 |

Appendix 2 – Structure Hampshire YOT (note also shows IOW YOT)

